



OUTSOURCE
DATA ENTRY
SERVICES

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1.1. Data Entry Services

We Offer

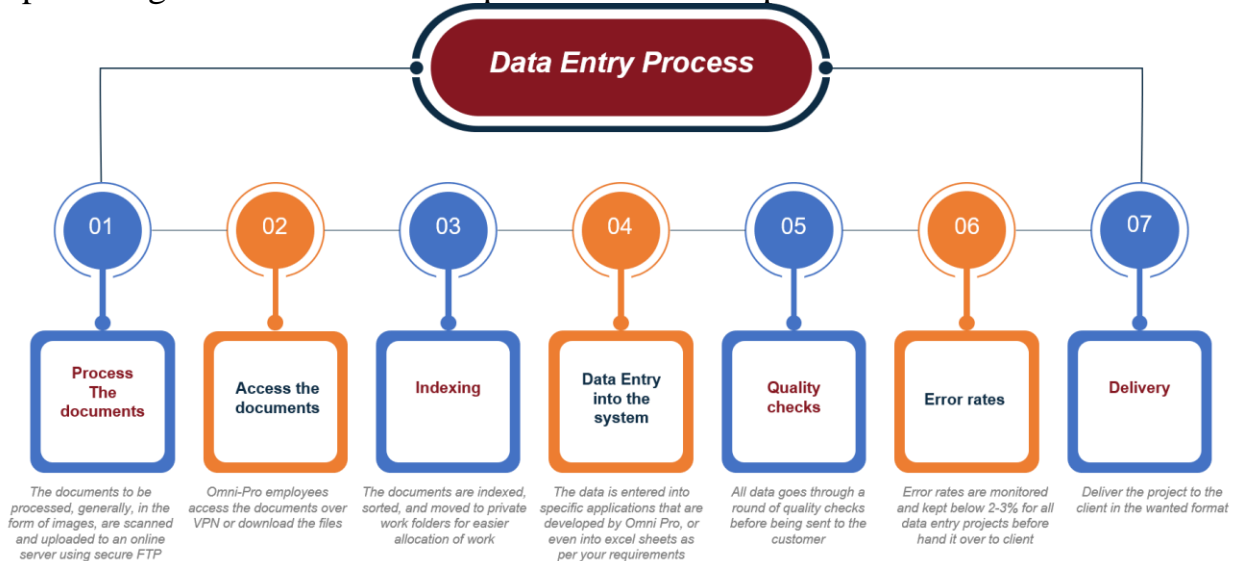
Our suite of data entry solutions is comprehensive and designed to suit every industry. We also provide you with quality assurance and project management, giving you all the benefits of low-cost labor without the risk.

Our services include:

- Online Data Entry
- Food Nutrition Scale Data Entry Services
- Real Estate Appraisal Data Entry – Mortgage
- Image Annotation Services
- Online Data Capture Services
- Data Cleansing
- Data entry from images
- Legal documents
- Real Estate Data Entry
- Volume Data Entry (Handwritten/Printed)
- Data entry from product catalogs to web-based systems
- Data entry from hard/soft copy to any database format
- Insurance claims entry
- PDF document indexing
- Web-based indexed document retrieval services, tools, and support
- Online order entry and follow up
- Mailing lists
- Indexing of vouchers and documents
- Online completion of surveys and responses of customers for various companies, at call centers
- Data entry from e-book and e-magazine publications on the Internet
- Data entry from hospital records, patient notes and accident reports
- Business card indexing
- Custom data export/import interfaces with audits
- Bonded mail handling cash, credit and check processing
- Data entry of birth records, municipal records, town records, and other legal documents
- Creation of new databases and updates to existing databases for banks, airlines, government agencies, direct marketing services, and service providers

1.2. Our Data Entry Process

We believe in providing our clients with the best quality services and this is made possible by following systematic and streamlined processes while providing our services. The steps involved in our process are listed here



1.3. Data Entry Services

Why Should You opt for Omni-Pro Data Entry Services?

	Project Data Security	we ensure that we sign confidentiality and Non-Disclosure Agreements (NDA's) with our customers before the onset of a project. And it's covered all team members and every employee who interacts with the project
	Reduced Costs	Outsourcing to us will cost you a fraction of the cost of in-house data entry clerks.
	Faster Turnaround Times	Our turnaround time depends on the volume we receive from you and your stipulated delivery time. After discussing with you, we arrive at a delivery time
	Multiple Data Entry Formats	Data input can be in the form of paper documents, image files, old databases, and output in PDF, MS Word, MS Excel, HTML, XML. Our outcome is an accurate, uniform digital file, formatted to your specifications.
	Stringent Security Procedures	highly controlled computing environment ensures that all data and source documents remain secure, thereby ensuring utmost confidentiality in your transactions. We use VPN and FTP (Virtual Private Network and File Transfer Protocol) for file exchange with our clients to ensure data security.
	Professional Data Entry Personnel	From preparing, compiling, and sorting documents to scanning images and documents for swift data entry, our data entry professionals have experience in different industries.
	Core Business Focus	Offshoring your online data entry services to Omni-Pro enables you to focus on core business concerns. With the very latest technology, our data entry specialists enter data with 100% accuracy.
	Specialization	Omni Pro provides a suite of industry-specific data entry outsourcing services and solutions. Even if you are in a specialized field, we have the resources to find a data entry professional with specialist industry knowledge to suit your needs.

We provide the best pricing model for your business, choose the best that suit you

Omni-Pro offers Data Entry services at competitive prices, customized keeping our clients' requirements and expectations in mind.

1- Our Data Entry pricing structure is calculated based on the following factors:

Terms of contract

Skill requirements of our data entry experts

Volume and weekend support

Time required for completion

Support and technology deployment required

Complexity of the project

2- FTE Rates: Hire our data entry experts and avail in-depth Full-Time-Equivalent (FTE) Data Entry Services